

## REGISTRATION SERVICES

# Customer Information Bulletin

Bulletin No. 131  
July 2003

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### 1. FEES FOR APPLICATIONS FOR DEPOSITED PLANS

Following the release of Customer Information Bulletin number 128 there have been a number of enquiries regarding the fees being charged on applications the subject of deposited plans.

The application fee is \$77.00 plus \$6.00 for each lot **other than a lot vesting in the Crown under section 20A of the *Town Planning and Development Act 1928***. As a consequence the basic fee for each application will attract a minimum cost of \$83.00.

Conveyancers are requested to present the correct registration fee at the time of lodgement. Failure to self assess the correct registration fees can cause a considerable delay in the registration process and can delay the issue of the new Certificates of Title.

### 2. EVIDENCE

Recently DLI reviewed the need to lodge original evidence to support the registration process. The review process included a survey to ascertain the number of conveyancers taking advantage of the initiative introduced in 1999 that allowed for original evidence to be sighted and copied by DLI officers. Results found that over 50% of customers are taking advantage of the initiative and are having original evidence sighted by DLI officers.

To complement future strategies, the production of original evidence with documents is no longer required.

This procedure will the reduce;

- the amount of misplaced evidence
- the volume of material to be issued and returned via issuing boxes
- the risk of scanning evidence containing personal details, such as marriage and death certificates, which are occasionally provided when ordering copies of DLI documents.

Commencing Monday 11 August 2003 only photocopied evidence that is certified, "Original Sighted", by a DLI officer will be accepted.

From this date when lodging evidence, conveyancers are requested to supply a photocopy of single sheet evidence, such as marriage and death certificates, and the original document. The photocopy is to be certified "Original Sighted" by a DLI officer and the original is then returned to the lodging party at the time of lodgement.

Evidence that is multi-paged, such as Probate Parchments and Court Orders will be copied by a DLI officer and certified "Original Sighted". The original evidence will then be returned to the lodging party. Conveyancers are not required to supply a photocopy of multi-paged evidence.

In the event that original documentation is required, a no charge requisition may issue requesting the original document or evidence.

### **3. LIQUID PAPER**

Land Registration Centre Advice Officer's receive many requests to accept documents that have been amended using liquid paper.

Under no circumstances is the use of liquid paper acceptable on documents. Corrections are to be ruled through and initialed by all parties.

All requests to accept documents with liquid paper will be rejected.

### **4. NON DIGITAL SUPERSEDED DUPLICATE TITLES**

Conveyancers can assist DLI and land owners by informing clients of the change to digital titles and of the opportunity for landowners to retain the superseded non digital title after the registration process.

Requests for the return of the superseded non digital duplicate Certificate of Title may be noted on the front page of documents, in the issuing panel or by written request.

Non digital superseded paper duplicate Certificates of Title are held in secondary storage for a period of three months from the completion of the dealing, then destroyed.

Conveyancers should also note that previous editions of digital duplicate Certificates of Title are not available for issue to customers.

### **5. LEGFIX – NEW FACSIMILIE NUMBER**

The legfix section advises that they have a new facsimilie number of 9273 7619. Customers wishing to discuss anomalies or errors on titles can contact the Legfix section direct as shown below.

Phone 9273 7022  
Fax 9273 7619  
Email [legfix@dola.wa.gov.au](mailto:legfix@dola.wa.gov.au)

## 6. DLI – NEW CONTACT EMAIL ADDRESS

Commencing Monday 11 August 2003 DLI's email address will change from Dola to DLI, to reflect the new business name.

Some of the commonly used email addresses will be:

### **Land Registration Centre**

[Lrc@dli.wa.gov.au](mailto:Lrc@dli.wa.gov.au)

### **Legfix**

[Legfix@dli.wa.gov.au](mailto:Legfix@dli.wa.gov.au)

### **Search Transmission Centre**

[Tismail@dli.gov.au](mailto:Tismail@dli.gov.au)

Access via the Dola email address will still be available for a period to be advised.

## 7. EAS2 LAUNCH SIGNALS THE BEGINNING OF THE END OF EAS

With the release of the Electronic Advice of Sale 2 system during May 2003 the countdown to the closure of the original Electronic Advice of Sale system has commenced.

Launched on 1 July 1997 the EAS system, accessed via the Customer Remote Search system will now gradually be decommissioned.

### **Please note the EAS system will cease operation during December 2003.**

#### EAS2 SYSTEM

All users of the EAS system should take advantage of the period of dual operation to transfer to the EAS2 system that is accessed via DLI's LandGate website ([www.landgate.com.au](http://www.landgate.com.au)).

Since its introduction on the 1 May, over 120 conveyancers have lodged jobs using the EAS2 system. The new system is easy to use and with 93 Local Governments now participating it eliminates many of the time consuming tasks associated with getting the enquiries to those Local Government offices, such as writing cheques and enveloping and posting the enquiry.

#### TECHNICAL REQUIREMENTS

The EAS2 system is an Internet Application that requires access using either Internet Explorer 6.0 or Netscape 7.0, as well as Adobe Acrobat Reader to print the forms. It is strongly recommended that conveyancers start the process of conversion at the earliest opportunity to allow time for any technical problems specific to their office to be resolved.

If you require information on the EAS2 system you may call DLI's Online Searching Services section in the Customer Services Branch on (08) 9273 7341.

**BRUCE ROBERTS  
A/MANAGER  
REGISTRATION SERVICES BRANCH**

23 July 2003